



# END OF THE WEEK NEWSLETTER

Week 3 Christmas Term

| September 18, 2026



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# Welcome Address

## BY THE HEAD OF SCHOOL

**Dear Parents and Guardians,**

We have come to the end of another eventful week, and it has been a week full of activities across the school.

Activities have started in both the Primary and Secondary Schools, and our students have already been getting involved in the many opportunities available to them.

Earlier today, we hosted the Mark Brooks Education Fair at the Gazebo, where representatives from leading British boarding schools met with our parents and students to share information about their schools and the opportunities available to our students.

Diphtheria is currently active in Nigeria, and an important article from our school nurses is included in this edition. Please take the time to read it carefully and take note of the information provided. Health authorities have reported outbreaks and awareness campaigns across several states this year.

There is also a lot of useful information in the Announcements section. Kindly take some time to read through the announcements, particularly the section on our communications process.

Please remember that following the school's communication process helps us respond to queries efficiently and ensures that the right people are able to assist you promptly.

There has also been a change of location for the Year 10 Leadership Trip, which we believe will provide an even better experience for our students. Please take note of this, as well as the other upcoming events and important dates in the newsletter.

Thank you, as always, for your continued support and cooperation.

Warm regards,

**Richard McMahon**  
*Head of School*

# IMPORTANT NOTICE

## ANNOUNCEMENTS

### **Year 10 Leadership Trip**

The school is currently finalising the logistics for changing the venue of the Year 10 Leadership Trip from South Africa to Kenya due to the current political climate. Further details will be shared with Year 10 parents shortly.

### **Swimming Pool**

As you are aware, the school has completed the refurbishment of the swimming pool. However, it is taking a little longer than expected for the pool to fill with water. We are hoping that the pool will be fully filled by the end of next week.

### **Communications Process**

A gentle reminder that parents should direct any concerns or complaints to the School Management Team through the appropriate channels rather than posting them on WhatsApp platforms. This will ensure that concerns are properly addressed.

WhatsApp groups are not the appropriate platforms for raising complaints. We encourage parents to communicate respectfully and directly with the school so that we can work together to maintain a positive and supportive school community.

### **Accolades Assembly**

Next Friday, 25 September, we look forward to welcoming parents to our Accolades Assembly and celebrating their children as they receive their awards in recognition of their achievements. We hope to see many of you there.

# IMPORTANT NOTICE

## **Year 7 Entrance Examination**

Please note that the Admissions Officer will be sending the scheme of learning to parents whose children will be sitting for the Year 7 Entrance Examination. This will help students prepare for the examination. I would also like to remind parents that the examination date has been moved from Saturday, 31 October 2026, to Saturday, 14 November 2026, due to the environmental sanitation exercise.

## **Under 40 CEOs Junior Club**

I am pleased to inform you that the Under 40 CEOs Junior Club will commence in the Lent Term for students in both the Primary and Secondary Schools. The club will promote financial literacy and entrepreneurship, helping our students develop valuable skills in business, leadership and innovation. The cost of participation is ₦30,000 per student. Further details will be shared with parents in due course.

## **Digital Technology, Careers and Work Experience opportunity: 'Future Ready Academy'**

During the half term break 19<sup>th</sup> - 24<sup>th</sup> October SeedTime Education is running an online 'Future Ready Academy', which will provide opportunities for female students to be trained in core Digital Skills including AI Animation, Graphic Design, App Development, Video Editing along with Career Awareness sessions and Virtual work experience opportunities. Students will be trained by professionals in these areas. The 'Future Ready Academy' will run 4.00 - 6.30 pm on Monday 19<sup>th</sup> to Saturday 24<sup>th</sup> October plus a further three Saturday sessions, 7<sup>th</sup>, 14<sup>th</sup> and 21<sup>st</sup> November. The cost of the mid-term academy is ₦75,000 with registration before 5<sup>th</sup> October and ₦90,000 from 6<sup>th</sup> - 15<sup>th</sup> October. More details to come on the registration.

The 'Future Ready Academy' is a good opportunity for our female students to build their technological and career skills, leading to further opportunities in an online Global competition after the half term training. The global competition runs for free after the initial training and will provide further virtual career and work experience opportunities for them to apply the skills they have developed.

# MARK BROOKS EDUCATION FAIR

## Connecting Our Students with Future Opportunities

Earlier today, we hosted the Mark Brooks Education Fair at the Gazebo, where representatives from leading British boarding schools engaged with our parents and students.

The fair provided a valuable opportunity for families to learn more about the schools, understand the different educational pathways available and ask questions about admissions, academic programmes and boarding life.

It was lovely to see our parents and students taking advantage of this opportunity to gather useful information as they consider future educational options.



# MARK BROOKS EDUCATION FAIR



## What is diphtheria?

Diphtheria is a serious infection caused by bacteria (*Corynebacterium diphtheriae*). It mainly affects the nose and throat, and can produce a toxin that damages the heart, kidneys, and nerves if it isn't treated quickly.

## How it spreads

Coughing, sneezing, laughing, or close conversation with an infected person

Sharing cups, utensils, or close contact in crowded spaces

Touching sores or skin infections of an infected person

## Warning signs to watch for

### Early symptoms:

Sore throat and mild fever

Weakness and tiredness

Swollen glands in the neck ("bull neck")

### Danger signs – act fast:

A thick grey/white coating in the throat

Difficulty breathing or swallowing

Noisy or laboured breathing

If you notice these signs

1. Take your child to a hospital or clinic immediately – do not wait to see if symptoms improve.
2. Tell the health worker plainly that you suspect diphtheria, especially if there's a known outbreak nearby.
3. Keep your child away from other children and household members until seen by a doctor.
4. Complete the full course of any antibiotics or antitoxin treatment prescribed.

## How to protect your child

- Vaccination is the best protection. Diphtheria protection is part of the free pentavalent vaccine given at 6, 10, and 14 weeks, with booster doses in childhood.
- Visit your nearest Primary Health Centre to check or complete your child's immunisation card – it's never too late to catch up on missed doses.
- Encourage good hygiene: regular handwashing and covering coughs/sneezes.
- Avoid overcrowded, poorly ventilated spaces where possible, especially during a local outbreak.

## ⚠ Diphtheria is active in Nigeria right now.

Health authorities have reported outbreaks and awareness drives across several states this year. Diphtheria can be fatal within days if untreated – but it is almost entirely preventable through routine childhood vaccination.

*A serious but preventable childhood illness – recognise it early, know how it spreads, and make sure your child is protected.*

## Supporting Your Child on Google Classroom

On Tuesday, 15 September, the Primary School held an online parent workshop themed 'Supporting Your Child on Google Classroom'.

The session provided parents with a practical guide to using Google Classroom and supporting their children with their learning at home.

It was a useful session that helped parents feel more confident using Google Classroom and strengthened the connection between home and school.

We appreciate all the parents who joined and participated in the session.



### Getting Logged In

*Your child logs in with their school Google account — not a personal or family email*

1

**Open the app or site**

Go to [classroom.google.com](https://classroom.google.com), or open the Classroom app on a phone or tablet.

2

**Sign in with school details**

Use the school-issued email and password provided by the class teacher.

3

**Select the right class**

Your child's classes appear as tiles on the home screen — tap to enter.

4

**Bookmark for next time**

Save the page or keep the app icon handy so login is quick each day.

?

Forgotten password? Contact your child's class teacher directly — school accounts cannot be reset from home.

## Tracking Your Child's Progress

*Three places to check regularly*



### The To-do list

Shows everything assigned, due soon, or overdue — the fastest way to see what's outstanding this week.



### Grades view

A class-wide record of marks and written feedback for every piece of returned work.



### Missing work filter

Filters classwork by status, so late or unsubmitted tasks are easy to spot before they pile up.

# SECONDARY

## Science Department Showcase Week

Science Showcase Week has been an engaging celebration of practical learning and scientific creativity.

Students participated in an inter-class science quiz, conducted electrolysis of acidified water and simple distillation of impure water, investigated osmosis in potato cells, and presented electricity projects featuring model power houses and a water level indicator.

The activities showcased students' scientific knowledge, practical skills, creativity, collaboration, and problem-solving, bringing science to life beyond the classroom.



# AISEN Staff Recognition Award

It is a pleasure to share that two of our staff members, Mr. Okechukwu Obi from the Secondary School and Mr. Raphael Francis from the Primary School, were recognised by the Association of International Schools in Nigeria (AISEN) for their contributions during the 2025/2026 academic session. We are proud of this recognition and of the commitment our staff continue to show, both within our school and in the wider education community.



# Professional Development with Mark Brooks

Following the education fair held earlier today, our staff had the opportunity to take part in a CPD programme delivered by the Mark Brooks team, themed “Exploring Best Practice in Nigerian and British Independent Education.”

The programme featured a range of thought-provoking sessions designed to support our teachers and strengthen practice across the school. Topics included “Why Co-Curricular Matters Now More Than Ever,” “Future Ready for a Globalised World,” “Developing School Sports,” “Managing Behaviour & Expectations,” “Preparing Your Year 10s and Year 11s for Sixth Form and University,” and “Digital Futures and AI,” among others. It was a valuable afternoon of learning, reflection and professional development, giving our staff the opportunity to gain fresh ideas and practical approaches that can further support our students and enhance their experience at school.



# CPD





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